



KARNATAKA POWER TRANSMISSION CORPORATION LIMITED
CIN No. U40109KA1999SGC025521

Corporate Office
Kaveri Bhavan, K.G Road,
Bengaluru – 560 009

No: KPTCL/B25/87066/CEE/TA&QC/FF-06/204/KCO-51/15734/2018-19

Date: 24.08.2018

The Chief Engineer (El.),
Transmission Zone,
KPTCL,
Bengaluru / Bagalkote / Kalaburagi /
Mysuru / Hasana / Tumakuru

Sir,

Sub: Inspection of materials at Factory / Stores Premises and issue of Dispatch Instructions – Reg

Ref: 1) Note No. CEE/TA&QC/FF-06/204/KCO-51/15734/2018-19 dated 08.08.2018
2) Circular No. B19/345/85-86 dated 09.02.2018

With reference to the note cited above (1), Inspection of materials are being carried out by the TA&QC Wing / RT Staff / Technical Section / TCD Staff at the Factory / Site / Stores after receiving a call letter from Chief Engineer (El.) Transmission Zone and Chief Engineer (El.) T&P. Dispatch Instructions are issued only after Inspection and submission of the Inspection Reports.

During the Major Works Review Meeting held on 20.08.2018, it was raised by TK agencies that there is a delay in issuing Dispatch Instructions from Chief Engineer (El.) Transmission Zones.

In this regard, I am hereby directed to inform to follow the Circular dated 09.02.2018 (ref-2) pertaining to the guidelines for issuing Dispatch Instructions.

..2)

Also, before raising Inspection Call Letter from the concerned Transmission Zones, all the relevant documents required for Inspection such as GTP / Approved Drawing / Valid Type Test Reports / Adoption Letters / Readiness of materials / Vendor Approval etc., shall be verified in order to avoid delay in inspection and to ensure issue of Dispatch Instructions in time.

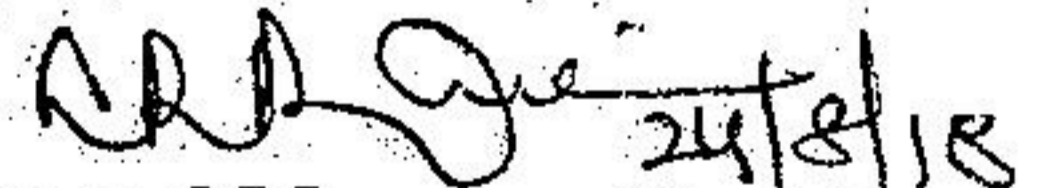
After Inspection and MOM, when materials are found to be in order, the Inspecting Officer shall forward a copy of the report to the concerned Transmission Zone / T&P / SEE (P&M) Section apart from the Chief Engineer (EL.) TA&QC via email, the very next day after Inspection.

In case of any observations, reports shall be informed to the Firm to attend the observations apart from mailing details to Chief Engineer (EL.) TA&QC the next day and the Firm shall re-submit the compliance report to Chief Engineer (EL.) TA&QC for onward directions.

Further, the Chief Engineer TA&QC after verifying the reports shall convey directions formally to the Zonal CEE / SEE (P&M) for issue of Dispatch Instructions as per Corporate norms.

Henceforth, this procedure shall be followed.

Yours' faithfully,



Deputy General Manager (Tech)

KPTCL, Bengaluru

Copy to:

1. Chief Engineer El., TA&QC / T&P / P&C / RT & R&D, KPTCL, Bengaluru
2. Superintending Engineer El., P&M, KPTCL, Bengaluru
3. EA to Director (Transmission), KPTCL, Bengaluru
4. SPS to Managing Director / Director (Finance), KPTCL, Bengaluru for information.